

SAHAM TONEY PARISH COUNCIL

The Annual Meeting of the Council will be held on Tuesday the 7th May 2024 at 7.30 p.m. in the Small Hall at the Wells-Cole Community Centre, Bell Lane. The business to be transacted is shown on the Agenda below.

Jill Glenn
Clerk to the Council
25th April 2024

AGENDA

1. To elect a Chairman
2. To accept the Chairman's Acceptance of Office
3. To consider apologies for absence
4. To confirm the Minutes of the Meeting held on the 8th April 2024
5. Councillors are asked to declare any interest they may have in the following Agenda
6. Reports from District/County Councillor
7. Time allocated for members of the public to speak (maximum 20 minutes)
8. To consider the co-option of Mr. C. Millan to fill the vacancies on the Council
9. To elect a Vice-Chairman
10. To elect a Trustee to the M. Buttle Charity
11. To elect a Wayland Partnership Representative
12. To confirm appointment of Play Park inspector
13. To confirm appointment of the Tree Warden
14. To confirm appointment of the Wells-Cole Trust Trustees
15. To appoint a representative on the Wells-Cole Management Committee
16. To appoint a representative on the Playing Field Committee
17. To report matters arising from the Minutes of the Meeting held on the 8th April 2024 – for information only. (Action List)
18. Correspondence:

- Email from Trell Contractors with quote to provide new soakaway at the Community Centre
- Email from a member of the NP Work Group with report on the Planning Committee Meeting
- Email from the Orchard Group requesting permission for a beehive in the orchard

19. To approve Accounts for Payment

20. To approve Accounts for year ended 31st March 2024

21. To approve the AGAR Section 1 2023/24

22. To approve the AGAR Section 2 2023/24

23. To consider any Planning Matters:

24. Follow up from the Annual Parish Meeting

25. To discuss Risk Assessment actions

26. To agree the Standing Orders and Financial Standing Orders and accept any amendments.

27. To confirm renewal of insurance

28. To Update the Parish Council's Code of Conduct to the NALC Model Code of Conduct 2020

29. To consider reports from outside representatives

29.1 Wayland Partnership

29.2 Wells-Cole Community Centre

29.3 Playing Field

29.4 Wells-Cole Trust Fund

29.5 Play Park Inspector

29.6 Bird Sanctuary

29.7 Any Other Reports

30. Items for the next agenda (not for discussion)

31. To confirm the date and time of the next meeting of the Parish Council – Monday the 3rd June 2024 at 7.30 p.m.at the Wells-Cole Community Centre.

Closure of Meeting

A discussion on parish matters.